

Ephemeral Care

Open Call Submission Guidelines

Thanks for choosing to submit to the Ephemeral Care Open Call! We really appreciate your time and effort and look forward to seeing what you produce. Below you'll find some information and guidelines about referencing and file forms for Open Call submissions.

If you have any further questions please feel free to get in touch at: info@ephemeral-care.com

Content:

Copyright Notice:

Ephemeral Care is an open access platform which means that all content is freely available without charge to the user or their institution. Users are allowed to read, download, copy, distribute, print, search, or link to the full texts of the articles in this journal without asking prior permission from the publisher or the author.

Guidelines:

As part of the submission process, authors are required to check off their submission's compliance with all of the following items.

- The submission file is in the correct format as stipulated by this guide.
- Manuscript preparation guideline suggested by the journal has been followed. The guideline specifies many issues including maximum size, format of the article and style of referencing.
- You have permissions to use all pictures, images, reprinted material and adapted material.

Submission Formats:

Text:

File Format:

Microsoft Word (.doc) file formats are required for the main manuscript document. All text in manuscripts should be in 12-point Times New Roman font, double-spaced, with justified-alignment. Manuscripts are limited to 2500 words maximum, not including references.

Please include a pdf version of the document if specific formatting is required for final publication.

Images:

JPEG or PNG images are the preferred file formats for raster photographs and images, and should target a resolution of 12.7 x 20.3 cm (5 x 8 inches) at 300 dpi. SVG is the preferred file format for black and white illustrations or vector images.

Please provide a clear caption indicating image source and any required image/photo credit for each image.

Content and Structure:

- Article title.
- Main Text.
- Ten tags describing the content of the manuscript.

Permissions:

Permissions to use reprinted material, adapted material, and material owned by other parties are the responsibility of the authors.

References Style:

Author(s) should broadly follow the Oxford reference system. Examples of reference style are shown below.

Book with one Author

Include (if available): author's family name and first name. title. edition (if not 1st). place of publication, publisher. year of publication (copyright).

Example:

Bryman, Alan. Social research methods. 3rd ed. Oxford: Oxford University Press. 2008.

Books with two or more Authors

Fabozzi, Frank J., Modigliani, Franco and Jones, Frank J. Foundations of financial markets and institutions. 4th ed. Boston: Prentice Hall. 2010.

Books which are Edited (Anthologies)

For edited books include editor(s) in brackets after the name of the editor(s)

Example:

Allen, Jeffner and Young, Iris Marion (eds.). The thinking muse: feminism and modern French philosophy. Bloomington: Indiana University Press. 1989.

E-books

The same information should be provided as for printed books, see examples above. For books that have been read or downloaded from a library website or bookshop you should add information about e-book at the end of the reference.

Bowen, Natasha K. & Guo, Shenyang. Structural equation modeling. New York: Oxford University Press. 2012. E-book.

Some books whose copyright have expired are sometimes freely available on the internet. In those cases you should add the complete URL (<http://...>) and access date, the date you downloaded/read the book. If the URL is very long it could be sufficient to use the URL of the web site where you found the book e.g. <http://books.google.se/>

Strindberg, August. Three plays: Countess Julie; The Outlaw; The Stronger. Boston: International pocket library. 1912. <http://books.google.se/> (Accessed 2012-05-21).

Book Chapter

Include (if available): family name(s) and first name(s) of author(s) of book chapter; title of book chapter. **In**, title of book. first and family name(s) of editor(s) and ed(s) in brackets. edition (if not 1:st). place of publication and publisher. year of publication (copyright). page numbers of chapter.

Example:

Ellet, Elizabeth F.L. By rail and stage to Galena. In Prairie state: impressions of Illinois, 1673-1967, by travelers and other observers, Paul M. Angle (ed.). Chicago: University of Chicago Press. 1968. pp. 271-79.

Journal Article

Include (if available): family name(s) and first name(s) of author(s). title of article. journal name. volume and issue. year of publication. page numbers of article.

Lundmark, Linda. Economic Restructuring into Tourism in the Swedish Mountain Range. *Scandinavian Journal of Hospitality and Tourism* 5. no. 1. 2005. pp. 23–45.

If full first names are not provided in the article provide only initials.

Graham, E and Boyle, P. Editorial introduction: (re)theorising population geography: mapping the unfamiliar. *International Journal of Population Geography* 7. no. 6. 2001. pp. 389-394

Electronic Journal Article

Same information included as for journal articles (see example above) and a DOI-number. DOI (Digital Object Identifier) is used to uniquely identify an object such as an electronic article. DOI-numbers are permanent, which makes it possible to easily locate articles even if the URL of the article has changed. Articles are assigned DOI-numbers by major academic publishers. If there is no DOI-number you should give the URL-link of the article and in some cases access date (mainly articles that are freely available on the internet). Today the publisher often states how to write the reference.

Lundmark, Linda. Economic Restructuring into Tourism in the Swedish Mountain Range. *Scandinavian Journal of Hospitality and Tourism* 5. no.1. 2005. pp. 23–45. doi: 10.1080/15022250510014273.

Larsen, James E. and Blair, John P. The importance of police performance as a determinant of satisfaction with police. *American Journal of Economics and Business Administration* 1. no.1. 2009. pp. 1-10. URL: <http://scipub.org/fulltext/ajeba/ajeba111-10.pdf> (Accessed 2010-09-29).

Newspaper Article

Include (if available): author of article; title of article; magazine and date of article

Jowit, Juliette. Corporate lobbying is blocking food reforms, senior UN official warns. *Guardian*. 2010-09-22.

Newspaper Article on the Internet

Same informaton as for a printed article (see above) and URL of article and date of access in brackets. If the URL is very long it could be sufficient to use the URL of the newspaper e.g., <http://www.time.com/time/>

Jowit, Juliette. Corporate lobbying is blocking food reforms, senior UN official warns. Guardian. 2010-09-22. URL: <http://www.guardian.co.uk/environment/2010/sep/22/food-firms-lobbying-samuel-jutzi> (Accessed 2010-09-30).

Web Pages/Internet Sources

Include (if available): author. Organization. authority or company. year. title of document or page. name of web site or owner of web site. last update of web page. complete URL (<http://.....>) and date of access.

Organisation for Economic Co-operation and Development (OECD). Health: OECD says governments must fight fat. 2010. URL: http://www.oecd.org/document/35/0,3343,en_21571361_44315115_46064099_1_1_1_1,00.html (Accessed 2010-10-10).

For blogs include title and posting date of individual blog entry:

Parker, Matt. 2010. The simple truth about statistics. Guardian.co.uk Science blog. 2010-09-29. <http://guardian.co.uk/science/blog/2010/sep/29/statistics-lies-abuse> (Accessed 2010-10-10).

Encyclopedias/Dictionaries

For articles/entries in online encyclopedias include (if available): author of article. title of article. name of encyclopedia. year of publishing. complete URL (<http://.....>) and date of access. If there is no author, use the title of the entry or article first.

Example:

Creutzfeldt-Jakob disease. Encyclopedia Britannica. 2010. <http://britannica.com/EBchecked/topic/142824/Creutzfeldt-Jakob-disease> (Accessed 2010-10-30).

Dissertation

Include information about university of graduation and title of degree.

Examples:

Eckerberg, Katarina. Environmental protection in Swedish forestry: a study of the implementation process. PhD diss. Umeå University. 1987.

Landström, Mats. Two essays on Central Bank independence reforms. Lic. diss. Umeå University. 2009.

Conference Proceedings

Lectures/presentations at conferences and seminars are published in anthologies called proceedings. Title, year and city of conference are to be included if known. Individual contributions to conference proceedings are treated as chapters in books. Sometimes those contributions are published in journals and are treated as journal articles.

Hall, C. Michael. North-south perspectives on tourism, regional development and peripheral areas. In *Tourism in peripheries: perspectives from the north and south*. In Dieter K. Müller and Bruno Jansson (eds.). *Perspectives on tourism in Nordic and other peripheral areas*, 2004. Umeå, Wallingford: CABI. 2007. pp.19-38.

Television program

Lindsjö, Lars. UR Samtiden – Hur kan utåtagerande barn bemötas? [Television]. Stockholm: Sveriges utbildningsradio. 2011. <http://uraccess.se/>

Personal Communication

Personal communication includes more informal sources: e.g. letters, e-mails, phone calls or conversations. Permission should be sought before these sources are quoted, and a copy retained for reference. If you have promised an interviewee anonymity you must keep that promise. You will find more information about rules and guidelines for research at CODEX. <http://www.codex.uu.se/en/index.shtml>

Please note that personal communication is sometimes not included in the reference list as the sources normally are not traceable. In those cases information about personal communication are provided only in the footnotes.

A reference to personal communication should include as much information as possible; name, profession/position, details of personal communication; date

Examples:

Svensson, Anna: student at Umeå University. Interview 2010-05-11.

Informant 1: Grammar school, Umeå. 12 boys and 12 girls, individual interviews 2010-05-09.

Smith, Veronica: Professor at the department of physics, Umeå University. Northern lights, lecture 2010-03-12.

Please note that e-mail addresses belonging to individuals should only be provided if the owner has given permission.

Images:

JPEG or PNG images are the preferred file formats for raster photographs and images, and should target a resolution of 12.7 x 20.3 cm (5 x 8 inches) at 300 dpi.

Please provide a clear caption indicating image source and any required image/photo credit for each image.

Permissions:

Permissions to use reprinted material, adapted material, and material owned by other parties are the responsibility of the authors.

Video:

Video submissions should be made in one or both of the following formats.

MP4
Min 720p (1280x720)
(Submitted via WeTransfer)

AND/OR

YouTube / Vimeo link
Min 720p (1280x720)

Permissions:

Permissions to use reprinted material, adapted material, and material owned by other parties are the responsibility of the authors.

GIF files are also submittable.

Audio:

Audio submissions should be made in one or both of the following formats.

MP3
44.1kHz
Min 320kbps
(Submitted via WeTransfer)

Permissions:

Permissions to use reprinted material, adapted material, and material owned by other parties are the responsibility of the authors.

Other Formats:

Other formats are very welcome but will need to be discussed with us to see how we can fit them into our platform. We love a challenge so don't be afraid to ask! Please direct your enquiry to: info@ephemeral-care.com